

The Constitution of the  
New York Association of Agricultural Educators

Article I

Name and Affiliations

- Section A This organization shall be known as the New York Association of Agricultural Educators
- Section B This Association shall be affiliated with the National Association of Agricultural Educators, the New York State Association of Career and Technical Educators and the Association of Career and Technical Educators.

Article II

Purposes

- Section A The purpose of this Association shall be to promote and improve the teaching of agriculture.
- Section B To maintain and improve professional standards of agricultural teachers.
- Section C To maintain and develop a 'Esprit de Corps' of the members through social, recreational and professional programs.
- Section D To develop and maintain proper relationships with other organizations and agencies having compatible objectives.
- Section E To sponsor, promote, and guide strong agricultural education programs in district and state activities
- Section F To maintain, promote and support the New York FFA Leadership Training Foundation, Inc. by promoting the attendance of FFA members at Oswegatchie Education Center, promoting financial support through local FFA Chapter efforts and cooperating with the program whenever and where possible.

Article III

Membership

- Section A Active membership is open to persons professionally associated with Agricultural Education at any level, as teachers, directors, or

administrators upon payment of annual dues and subscription to the constitution.

Section B Honorary Life Membership may be awarded to deserving individuals by action of the Executive Committee. Active and Associate members of the Association will become Honorary Life Members upon retirement. Such membership does not require payment of dues and does not provide voting privileges in meetings.

Section C Student membership shall be available to any student in an approved college program who is preparing to teach an agricultural subject. Dues for student membership shall be set by the membership at the Annual Meeting.

## Article IV

### Officers

Section A The elected officers of this Association shall be: President, President-Elect, Secretary and Treasurer. The Treasurer shall be elected for a three-year term. All other officers shall be elected for a one-year term.

Section B The Executive Committee shall consist of the elected officers and the Past-President. The Executive Director shall be an ex-officio member.

Section C The Executive Council shall consist of the Executive Committee plus State Education Department Representative, Cornell University Representative, SUNY Oswego Representative, Post Secondary (two-year college) Representative, Student Teacher Representative, and three Regional Representatives.

Section D One representative from each of the three FFA sub-state areas shall be elected to serve on the NYAAE Executive Council. Each sub-state representative shall be elected for a one-year term.

Section E All officers of the Association shall be teachers of agriculture and members in good standing of NYAAE.

Section F The Past-President Shall:

1. Serve as a member of the Executive Committee and Council.
2. Serve as a member of the New York Leadership Training Foundation Board of Directors
3. Serve as chairperson on the Nominating Committee.

Section G The Executive Council Committee shall:

1. Conduct the business of the Association between Annual Meetings.

2. Review and act on the Annual Program of Work.
3. Authorize, in advance, all expenditures made by the Association Treasurer.
4. Designate officers to form the delegation headed by the President to represent the Association at NAAE, NYACTE, and ACTE Conventions.
5. Determine the time and place of the Annual Meeting and notify the members.
6. Select a present or past Executive Committee member to serve on the NYSACTE Executive Committee

Section H

The Executive Council Shall:

1. Formulate and promote the policies of the Association.
2. Promote the public relations activities of the Association.
3. Fill any vacancies occurring in the offices of the Association in the interim between any two Annual Meetings of the Association.
4. Formulate the plan and organization for the Annual Professional Improvement Conference.
5. Review and act on the Annual Program of Work.

Article V

Dues

Section A

The annual dues of the Association shall include membership in the New York Association of Agricultural Educators and a contribution to the New York State FFA Leadership Training Foundation. The Association will promote membership and receive and transmit dues in affiliated organizations including: NAAE, NYSACTE, and ACTE.

Article VI

Finances

Section A

The Executive Committee shall be responsible for preparing the annual budgets, making all appropriations and authorizing all expenditures of the Association.

Section B

The Treasurer shall be bonded for \$10,000, purchased at the expense of the Association.

Section C

The members of the Executive Council may be reimbursed for their expenses in carrying out the functions of their offices, when such expenses are not those usually incurred in the regular schedule of duties of their profession.

Section D All committee appointed by the President and Executive Committee may be reimbursed for their expenses of attendance at sessions not held in conjunction with regularly scheduled meetings which agricultural teachers would ordinarily attend at the discretion of the Executive Committee.

## Article VII

### Agricultural Teachers Endowment

Section A The Agricultural Teachers Endowment, to promote the memory of the members of this Association who gave their lives to preserve the principles of freedom in war, shall be loaned to seniors who are preparing at Cornell University for teaching Agricultural Education.

Section B The Lyle Wicks Memorial Fund is dedicated to the memory of Lyle Wicks, long time agriculture teacher and Director of the Cornell Instructional Materials Service.

Section C Both funds in Section A and B of this Article shall be loaned to students at Cornell University who are preparing to teach Agricultural Education and a Cornell University representative shall be responsible for direction of these funds.

## Article VIII

### Duties of the Professional Development Specialist

1. Arrange Council Meetings in cooperation with the President.
2. Send notices of meetings and agendas to all necessary persons.
3. Attend Executive Committee and Council Meetings.
4. Represent NYAAE at other agricultural or educational organizations, legislative hearings or SED meetings.
5. Promote membership.
6. Co-chair Legislative Committee.
7. Coordinate Annual Professional Improvement Conference and Annual Meeting with direction from the Executive Committee (such as awards, registration, program and site selection).
8. Submit expenses monthly to the Treasurer.
9. Submit reports at Executive Council Meetings and Annual Meeting.
10. Submit articles to the NYAAE Newsletter.
11. Conduct orientation of new NYAAE officers.

## Article IX

### Triad

Section A The Triad shall consist of the NYAAE President, the New York State FFA Leadership Training Foundation Board of Chairperson and the FFA Governing Board Chairperson.

Section B The purpose of the Triad is to act in an advisory capacity to coordinate the activities of the three organizations.

Section C The Triad shall meet at least three times per year.

Section D The officers shall be installed at the Annual Meeting at which they are elected and shall assume the duties of their respective offices at that time.

## Article X

### Amendments

Section A The constitution may be amended by a two-thirds vote of the members present and voting at the Annual Meeting. Proposed amendments must be submitted in writing to the Executive Committee before the business session of the Annual Meeting.

Revised at Annual Meeting: June, 1975, 1976, 1977, 1978, 1979, 1983, 1985, 1998, 2003, 2006

The By-Laws  
Of the New York Association of Agricultural Educators

Article 1

Membership Recognition

Section A Service recognition shall be made by the Association to members as they complete 5, 10, 15, 20, 25, 30, 35, and 40 years of service to teaching agriculture. Consideration shall be given for years of teaching in "Out of State" service for a maximum of five years for the ten year and greater recognition. Full credit shall be given for military service, provided the candidate was a member in good standing just prior to entering military service.

Article II

Duties of Officers

Section A The President shall:

1. Call all regular and special meetings of the Association, the Executive Committee and the TRIAD and preside over the same.
2. Appoint all regular and special committees and act as ex-officio member of each.
3. Be responsible for the proper notification of committees as to work to be done.
4. Be one of the official delegates of the Association at the Annual Meetings of the Association of Career and Technical educators and the National Association of Agricultural Educators.
5. Be a member of the New York FFA Leadership Training Foundation, Inc Board of Directors and a member of the New York Association of FFA State Board of Trustees.
6. Represent NYAAE, or designate a representative, with other organizations and affiliates.

Section B The President-Elect shall:

1. Assume the duties of the President in his/her absence.
2. Serve as a delegate at the NAAE Annual Meeting.
3. Be responsible for the Program of Work and monitoring all committee activities.
4. Seek and recommend special programs for the Annual Professional Improvement Conference one year in advance.
5. Prepare a Program of Work for the forthcoming year.
6. Serve as Chairperson of the Public Relations Committee.
7. Attend meetings as designated by the President.

8. Coordinate NYAAE Awards in the following categories: Outstanding New Member, Outstanding You Member, Teacher Turn the Key, Outstanding Ag. Ed. Teacher, Outstanding Ag. Ed. Program, the Post-Secondary All-Star Team, and Ideas Unlimited.

Section C

The Secretary shall:

1. Keep accurate official records of proceedings of Annual Meeting and meetings of the Executive Committee and Executive Council.
2. Be responsible for correspondence and communications of the Association.
3. Perform other duties as assigned by the President.
4. Serve as delegate to NAAE Annual Meeting as designated by the Executive Committee.
5. Attend meetings as designated by the President.
6. Be a member of the Professional Improvement Committee.

Section D

The Treasurer shall:

1. Be responsible for the finances of the Association and pay all bills upon authorization of the Executive Committee.
2. Collect dues and maintain an accurate membership roster.
3. Prepare the annual budget of the Association in coordination with the President-Elect and submit it to the Executive Committee for adoption at the Annual Meeting.
4. Make reports of membership and finances at the Annual Meeting and at each Executive Committee Meeting.
5. Forward dues and membership rosters to the appropriate organizations in a timely manner.

Section E

The Regional Representatives shall:

1. Keep all region members informed of recommendations and actions of the Executive Committee.
2. Promote professional membership and coordinate a membership drive in his/her respective region.
3. Recruit and promote NYAAE Leadership positions.

Article III

Elections

Section A

A nominating committee shall consist of the Past-President as chair.

Section B

The Nominating Committee shall place at least two names in nomination for each elected office except President.

Section C

The Association shall elect Trustees to the Board of Trustees of the New York Association of FFA as provided in its charter.

Section D NYAAE Officers shall be elected for one year terms at the Annual Meeting of the Association, with exception of the Treasurer. The Treasurer's term will be three years.

Section E. President shall have served as an elected officer of the Association for a minimum of two years prior to the election of President.

Section F The President-Elect shall have served as an elected officer of this Association for a minimum of one year prior to the election of President-Elect.

#### Article IV

##### Meetings

Section A The Annual Meeting shall be held in connection with the Annual Professional Improvement Conference. Other meetings shall be arranged for by the Executive Committee as necessary.

#### Article V

##### Fiscal Year

Section A The fiscal year of the Association shall be July 1 to June 30 of each year.

#### Article VI

##### Dues

Section A Dues of the Association shall be determined one year in advance by a vote of the members at the Annual Business Meeting.

Section B First year teachers may become regular members by paying dues equal to student membership dues.

#### Article VII

##### Business

Section A The business of the Association shall be conducted in accordance with the accepted rules of parliamentary procedure. One-fifth of all members shall constitute a quorum.

## Article VIII

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